

**MINUTES OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

A regular meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, July 14, 2021, at 5:00 p.m. in the Clark Memorial Clubhouse Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson:	Allyn Backus
Vice Chairperson:	Cheryl Kessel
Commissioners:	Nick Wegman
	Cynthia Malla
	Gail Worden

Town Staff:	
Parks and Recreation Manager:	Joni Westcott
Parks and Recreation Coordinator:	Chell Smart
Public Works Director:	Maher Hazine

AGENDA ITEM: CALL TO ORDER – Meeting was called to order at 5:06 p.m. by Chairperson Backus.

AGENDA ITEM: PUBLIC COMMENT – There was no public comment.

AGENDA ITEM: REPORTS

CURRENT EVENTS- A brief summary of current events. The Commission will not propose, discuss, deliberate or take action on any legal matter in the summary.

CHAIRPERSON'S REPORT- There was no report to be made by the Chairperson.

STAFF REPORT –

- **No Staff Report**

SPECIAL INTEREST REPORTS- A summary of information on topics of interest to the Commission. The Commission may discuss these items but will not take legal action on any matter listed.

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Verde River @ Clarkdale: Staff has canceled the annual Verde River Adventure Day typically held late August. This is primarily due to Staff commitment to the Selma Mongini Park project and grant deadlines.

Staff is communicating with Arizona State Parks regarding a donation kiosk for the Tuzigoot River Access Point. Public Works is also planning on addressing the washboard nature of the street. Grading will take place but Arizona State Parks needs to be consulted before more extensive repairs can be done to the road.

The floating dock at Tuzigoot RAP has been repaired with screws so that all the tiles are held together.

Two new Ambassadors are being pursued for the Verde River @ Clarkdale program. Double coverage on the busy weekends will be scheduled once the new Staff is onboard.

Outfitter trips are going well but cattle issues have been arising around the river area. PD is contacting the cattle rancher in an attempt to address needed solutions.

2021 Concert Season: Over 700 people attended the June 19th concert and over 400 people attended the second concert. The 50/50 raffle will be coming back for the July 24th concert. The donation jar has collected over \$500 total during the first two concerts. There are currently two portable restrooms and one handwashing station at Town Park. A signup sheet is being passed to Commissioners so they can volunteer for the 50/50 raffle at upcoming concerts.

The new 6:00 pm start time for the concert season has resulted in feedback from the community. Although it allows for more light as people leave the park, it has been very hot. Next season, This feedback will be considered when developing the 2022 concert season.

Nice Jon's, State Farm and Humana are the 2021 Concert sponsors. The next concert is July 24th and features Trotter's Wake.

4th of July: Event was successful although it did not include the traditional pancake breakfast. Parade entries were lower this year. The holiday occurred on a Sunday and there may be residual issues related to COVID-19 health concerns. Thanks is extended to the many volunteers who came out to assist. Clarkdale Jerome School attended and staffed the children's games. New Fire Chief, Danny Johnson attended and drove the fire truck. Staff will contact the community partners who attended to request feedback about the event.

SRMG and CDBA sponsored the lighted decorations on Main Street trees and at the Clarkdale Town Park.

Clarkdale Jerome School has offered to restore and store the old-fashioned games. Next year, a sponsor may be pursued so that the kid's games will be free and the donation will go 100% to the school. In an effort to increase inclusion, Staff believes this is a better method. The bubble machine will also be back in 2022.

Tracie Hlavinka has left the position of Town Manager and there is now an interim Town Manager, Robert Sweeney.

AGENDA ITEM: MINUTES – Approval of the minutes of the Regular Meeting May 12, 2021.

Action: Approval of the minutes of the Regular meeting held on May 12, 2021.

Motion: Vice Chair Kessel

Second: Commissioner Worden

Vote:

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye

Commissioner Cynthia Malla	Aye
Commissioner Nick Wegman	Aye
Commissioner Gail Worden	Aye

AGENDA ITEM: LOWER TAPCO RESTROOM PLAN – Discussion and possible action regarding the restroom design for Lower TAPCO, presented by Public Works Director, Maher Hazine.

Public Works Director, Maher Hazine presented the following details regarding the Lower Tapco Restroom Plan:

- There will be two men's and two women's restrooms (4 restrooms total)
- Standard design with paint and a roof over metal storage containers
- A vinyl spray will coat the inside of the containers to allow for easy cleaning and maintenance
- Water use will be recycled as much as possible
- The river will not be impacted by the wastewater that is deposited into the ground
- Bathroom water will be filtered
- County and State standards will be observed
- Filtered water may be used for landscaping
- Solar is also being considered
- The 'no flush' type of toilets will not be used due to concerns regarding odor control
- The water tanks will be filled as needed (5,000 gallon tank)
- Chemicals will be used as little as possible
- If disinfection is a concern, UV light will be utilized

AGENDA ITEM: FIVE YEAR CAPITAL IMPROVEMENT PLAN – Review and discussion regarding the Council approved, Five Year Capital Improvement Plan relating to Clarkdale Parks.

Staff proposed a 5-year Capital Improvement plan to the Council for the 21-22 FY until the 25 FY.

Capital investments are planned to replace and refurbish the Town's capital assets. The Capital Improvement Plan (CIP) reflects financial support from the Town dedicated to various Parks & Recreation assets and priorities. The CIP also reflects long-term support and gives guidance to Staff regarding priorities for the various departments receiving funding through the CIP.

Manager Westcott presented the 5 Year CIP documents including the Selna Mongini CIP – This accounts for 1.3 million dollars going towards the project in the next 5 years.

Town Park Gazebo- Manager Hazine noted that refurbishment and replacement were both considered for the Town Park Gazebo. There is a structural foundation issue so replacement is necessary. The structure is not historic but when it is rebuilt, it will mirror the current state as much as possible. One difference is that the lower portion will likely require some kind of concrete. It may also be enlarged and may receive some functional improvements such as a ramp for ADA accessibility and for equipment to be hauled up by bands

performing inside. Public Works will endeavor to pursue materials that will mirror the current wood look, although other materials will also be used. There are safety concerns regarding the integrity of the current structure.

Vice Chair Kessel asked when the work would take place. Manager Hazine noted work will most likely take place in January – March of 2022. Chairperson Backus inquired why it is not considered a historic structure. Manager Hazine noted that it was rebuilt in the 1970's or 1980's. Commissioners advised that the public be told in an upcoming Small Talk newsletter that repairs will be taking place.

Staff is proactively addressing necessary structural improvements.

Playgrounds- \$175,000 has been dedicated towards improving playgrounds in Clarkdale.

Trails - \$70,000 has been funded for trails related projects.

AGENDA ITEM: PARK PLAYGROUND SAFETY REPLACEMENT PROGRAM- Discussion regarding the Five Year Capital Plan as it relates to the Park Playground Safety Replacement Program.

FY 2022-26 CAPITAL IMPROVEMENT PLAN – PARK PLAYGROUND SAFETY REPLACEMENT						
Financial Year	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	Total
Funding Secured	\$75,000	\$25,000	\$25,000	\$25,000	\$25,000	
Proposed Site	Town Park	Caballero Park	Centerville Park	Copper Penny Park	Remaining safety/lighting concerns	\$175,000

REPAIRS IN PROGRESS AT PARKS					
	Town Park	Caballero Park	Centerville Park	Copper Penny Park	Selma Mongini Park
Replace Signage	✓	✓			
12" Loose, fluffy sand	✓	✓	✓	✓	✓
Secure large loose items (bench, chain-link fence)		✓			
Repair cracks/holes in metal or plastic equipment or smooth sharp edges	✓	✓	✓	✓	✓
Anchoring device must be below ground level and base plate must be covered by sand				✓	
Replace/tighten small parts (nuts/bolts)	✓	✓	✓		✓

Park safety and repairs are a priority for the Town. Public Works is taking on many of the repairs needed at the parks. The first year, there is 75K dollars for park repair.

FY 21-22 - The first priority will be Town Park playground and full replacement of the system will be pursued. The fall surfaces at all parks will be improved and refilled with new, fluffy sand.

FY 22-23 – Caballero Park will likely qualify for a grant which will allow for more improvements. Immediate safety concerns will be taken care of in this current 21-22 FY.

FY 23-24 – Centerville Park will be evaluated for playground and lighting needs.

FY 24-25 – Copper Penny Park will be evaluated for any repairs needed. Potential improvements might include new parkour stations. Staff will check with the developer on whether there is a warranty on the wooden parkour equipment.

FY 25-26 – Remaining safety and lighting concerns at parks throughout Clarkdale will be addressed.

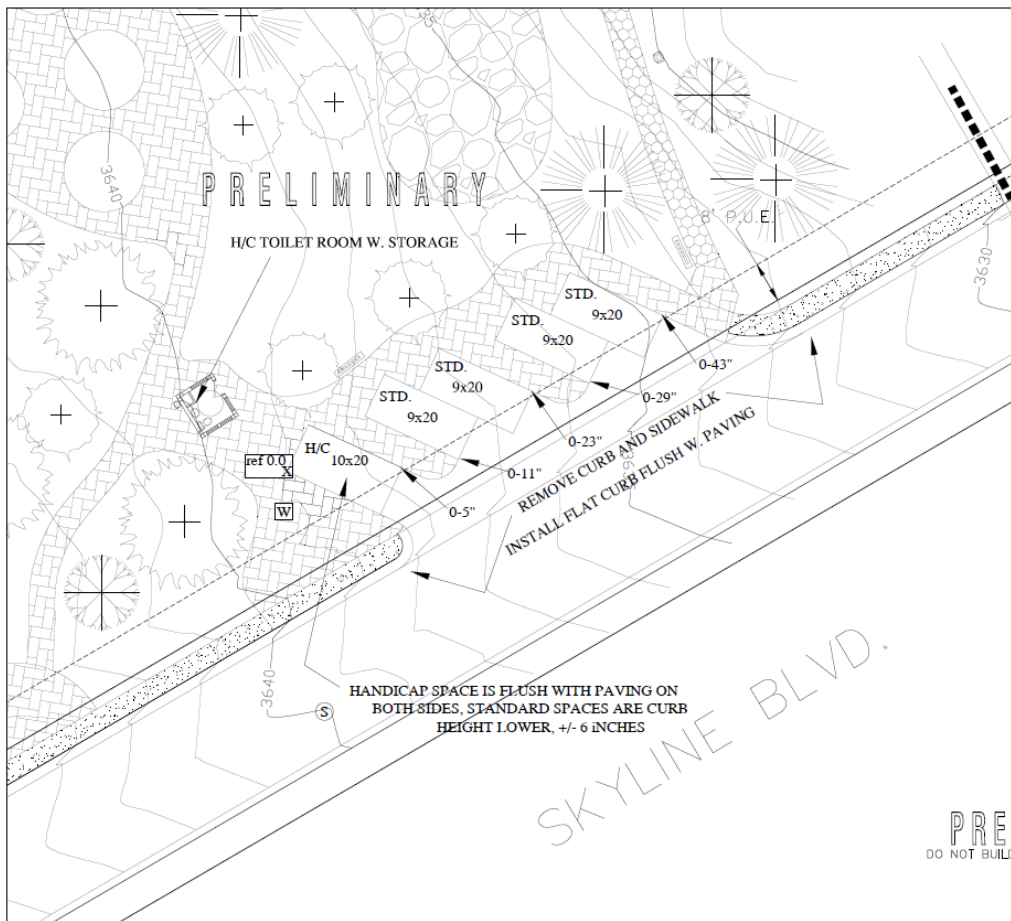
Commissioners inquired about whether a community partner could be pursued to assist with purchasing playground equipment. Some of the FY 1 money will go towards addressing immediate safety concerns.

Commissioners gave approval to move forward with the proposed priorities as presented and to allow for flexibility if priorities need to be amended.

AGENDA ITEM: CROSSROADS AT MINGUS TRACT K PARK PLAN- Discussion and possible action regarding the Crossroads at Mingus Tract K Park plan.

Crossroads at Mingus subdivision has a current agreement with the Town which requires two parks be built. Copper Penny Park was the first park and Tract K Park is the second of these required parks. Currently, the land remains in an undeveloped state.

The current park plan proposal was presented including the parking area plan:



This will be a public, passive park as the Copper Penny Park has already fulfilled the requirement for an active park. The passive park concept will be more conducive for the neighborhood surrounding it.

The following are included in the current proposed plan:

- No grass
- Walking trail
- Rock areas with plants
- Paver area in center
- Circular icons are noting shade structures
- Restroom is planned
- Parking (4 regular spaces and 1 ADA space)
- Developer will maintain the park for three years once built
- Various trail surfaces and ground covers will be used
- Trail surface is decomposed granite similar to what exists at Copper Penny Park

After a discussion, Commissioners recommended the following for this park:

- Picnic tables under each of the shade structures
- Benches
- Potential dog walking area
- Drinking fountain with a pet watering area

- Bike rack
- Wi-Fi with radio transmitters; internet may not be accessible at this site
- Lights on the trail that are dark sky lights
- Potential solar for charging USB station
- More permanent shade structures to provide sustainability aspect.
- Potentially line the wash perimeter with boulders or another solution to reduce falls into the wash.

Action: Approval of the proposed plans and request Staff take recommendations to the developers

Motion: Chairperson Backus

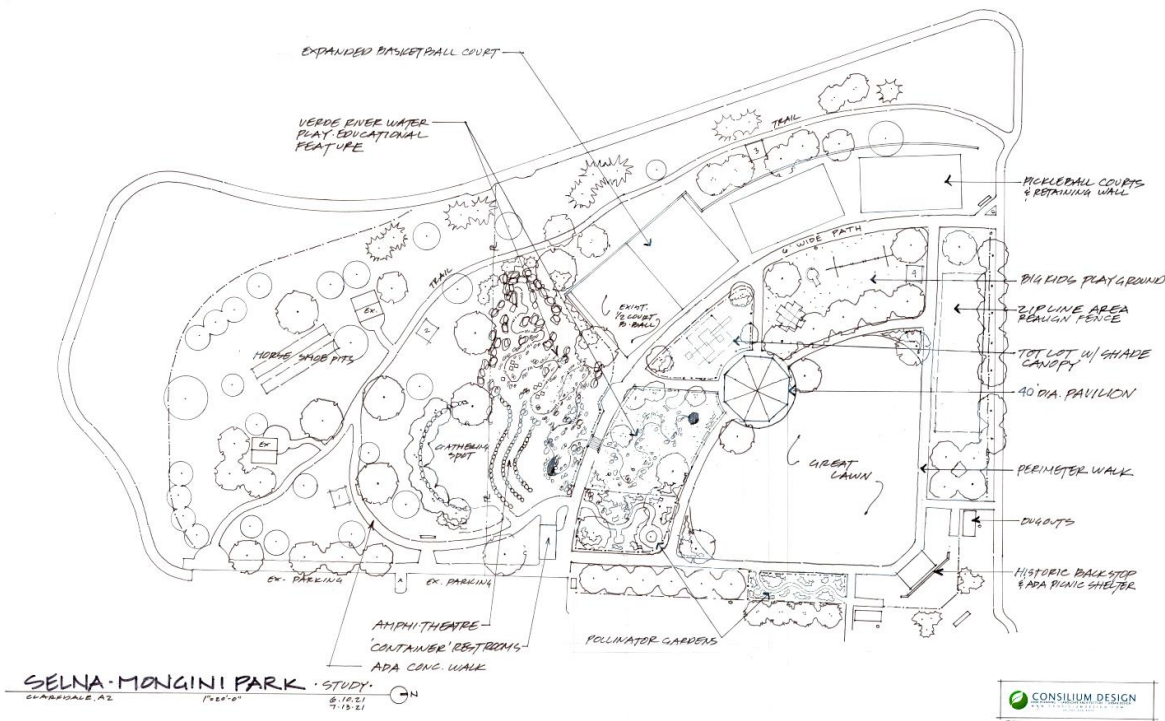
Second: Commissioner Malla

Vote:

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Cynthia Malla	Aye
Commissioner Nick Wegman	Aye
Commissioner Gail Worden	Aye

AGENDA ITEM: SELNA MONGINI PARK PLAN- Discussion and possible action regarding the updated Selna Mongini Park Plan.

The most current site plan for Selna Mongini Park was presented to the Commissioners:



A discussion was had regarding the latest park plan proposal. Additions and changes that have altered this new plan from what was originally proposed to the public and Council in 2018 include:

- Introduction of learning elements associated with the water feature
- Introduction of learning elements outside of the water feature
- Longer water feature winding down a longer area, ending at most likely a sand filter to avoid any standing or deep water.
- Introduction of amphitheater area for group seating supporting outdoor classroom concept
- Introduction of learning stations throughout the park
- Pollinator garden is now near the end of the water feature
- Ramada is currently shown at 40' and would be a potential learning area for classes of children as well as a multi-use area for events
- Introduction of learning opportunities throughout park with signage and moving displays that will teach about the impacts of water use
- Introduction of full basketball court rather than a half basketball court
- Pickleball courts closer to the road
- Tot-lot will be near the older child playground
- Ziplines with ADA/ multi use track
- Introduction of shade over tot-lot
- Physical health and movement opportunities
- Concrete/ Decomposed granite pathway trails
- Wi-Fi
- No movie wall (not in original concept but was considered as an option during planning)
- Low water use restroom
- Stations for exercising that are organic with signage on how to use them
- New lighting will be present which will be low light for walking paths

Other items discussed:

- APS has offered to remove and deliver the ballfield lights to Clarkdale Jerome Elementary School.
- New lighting at Selma Mongini Park will be more energy efficient, potentially solar lighting
- Water use for the great lawn area is considered part of the commitment that Town Council has made to provide greenspace for the community.
- Remediation will begin when grant funds are awarded to allow for these expenses to be included as 'matching funds' towards the total grant award.
- Trees or a shade cover over the water feature are being considered to reduce evaporation
- Statues of animals are being considered as an element of the water feature
- Temporary shade structures may be used on site until trees mature
- Drinking fountains will include dog watering stations
- More advice regarding the pickleball courts is being sought
- To honor the original existence of the ballfield, a home plate or other baseball related elements may be included in the park plan. A stamp in concrete of home plate was suggested.
- Chief Science Officers from Arizona SciTech are working with Staff on elements for 'education stations' throughout the park.

Commissioners expressed support for the current plan as presented. Once a final draft of the park plan is complete, the Parks and Recreation Commission will be consulted again.

Action: Approval of the preliminary proposed plan including the additions discussed today

Motion: Chairperson Worden

Second: Vice Chair Kessel

Vote:

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Cynthia Malla	Aye
Commissioner Nick Wegman	Aye
Commissioner Gail Worden	Aye

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Trails

Selna Mongini Park Plan

AGENDA ITEM: ADJOURNMENT

With no objection, meeting adjourned at 7:06 PM.

APPROVED:

Chairperson, Allyn Backus

SUBMITTED BY:

Parks and Recreation Coordinator, Chell Smart